

## Public Electronic Records Officer Registration Form

Check appropriate boxes; type or print other information. If you need help, call SPRCS at (919) 733-7305.

Electronic Records Source Registration			
<input type="checkbox"/> County	<input type="checkbox"/> Municipality	<input type="checkbox"/> State Agency	<input type="checkbox"/> Other
Full Name of County, Municipality, State Agency, or Other Records Source			
Short Name or Acronym for Source (optional)			

Electronic Records Officer (ERO) Registration			
Electronic Records Officer Postal Mailing Label		Name of ERO	
		Job Title	
		Telephone	Fax
		State Courier Code (if available)	Internet Address (if available)
Do You Have Access to the Internet? <input type="checkbox"/> Yes <input type="checkbox"/> No		Which Method of Quick Contact Do You Prefer? <input type="checkbox"/> Fax <input type="checkbox"/> Phone <input type="checkbox"/> Internet E-Mail	
A. Do You Use a Personal Computer? <input type="checkbox"/> Yes <input type="checkbox"/> No (If "Yes", complete B &		B. Computer Type <input type="checkbox"/> IBM-compatible <input type="checkbox"/> Apple	
		C. Does Your Computer Have a Modem? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Electronic Records Officer's Signature		Date	

Agency Authorization	
Name of Authorizing Officer	
Authorizing Officer's Title	
Authorizing Officer's Signature	Date

Fax completed form to State Public Records Cataloging Services, (919) 733-8807, or mail to: SPRCS, Division of Archives and History, 109 East Jones Street, Raleigh, NC 27601-2806
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